

ARLINGTON TRAVEL SOCCER CLUB Policy Manual

Following are the policies adopted by the Arlington Travel Soccer Club (ATSC). These policies provide the framework for the organization, structure, and function of travel soccer in Arlington. All teams are expected to comply with ATSC policies.

1. MISSION STATEMENT

The mission of the Arlington Travel Soccer Club (ATSC) is to provide Arlington and Falls Church City youth the opportunity to play soccer at the highest level commensurate with their individual ability, potential, and interest.

ATSC Goals

- Provide an attractive soccer environment that nurtures the highest level of competition.
- Provide every interested Arlington and Falls Church City child with the opportunity to qualify to play competitive travel soccer.
- Develop superior life skills in ATSC participants through team play, sportsmanship, top competition, and hard work.
- Develop elite soccer players who have an opportunity for success at the state, regional, and national levels.
- Develop strong Arlington teams able to compete effectively at the local, tournament, state, regional, and national levels.
- Produce a minimum of one Arlington team in each age group that achieves the highest divisional placement possible in their respective league of play.

ATSC Objectives

- At U-9 and U-10, form and support at least two teams in each gender age group, comprised of players of various abilities, with the primary goal of developing the players.
- At U-11 and above, support at least two teams in each gender age group, with the goal of the first (A) team being to advance to as high a division as possible in WAGS or NCSL; the goal of the second (B) team to play competitive soccer in WAGS or NCSL; and the goal of the third (C) team, if one exists, to produce players for the age group in a developmental environment.

2. ATSC TEAM MANAGEMENT POLICIES

1. Tryouts

ATSC will conduct open tryouts for rising U9-U11 boys and girls each spring to determine team rosters for the following year. The Tryout Chair, in consultation with the Executive Director and Director of Coaching, will provide scheduling, publicity and other administrative support. Players on rising U12 and above teams will participate in team tryouts which are coordinated by age group coaches. All players wishing to play on an ATSC team, including current players, must attend the tryouts. Final roster decisions will be made by the age group coaching staff.

2. Team Format

U-11 and older teams will be tiered according to ability (A-B-C).
U-9 and U-10 teams will be balanced with tiering at U10 at the discretion of the coaches.

3. Player Eligibility

All players must be formally registered with the club on an annual basis and in good standing to play for an ATSC team.

4. Age Group Coordinated Coaching

Age group coaches are encouraged to maintain open lines of communication to foster the best developmental program for each player, and to work together during tryouts and throughout the season. The age group coaching staff will designate who among them will coach each team. If this cannot be resolved by the coaching staff, the Director of Coaching will decide. The Director of Coaching will provide candidates for every open coaching position. Coaches for newly forming teams will be selected by the Director of Coaching.

5. Parent Coaching

In general, parent coaches are not allowed, but there is some allowance for Assistant Coach or larger roles in special circumstances. On U9-U11 teams, a parent can serve as Assistant Coach (only), with prior approval by the Club. In special circumstances on U12 (or older) teams, a parent may coach a son or daughter as Head Coach once several conditions (identified in Managers Manual) are met.

3. ATSC UNIFORM POLICY Amended May, 2004 (Club Council)

ATSC has club-wide uniform requirements for all Arlington travel teams. Starting in 2000, the approved uniform was custom designed by Dynamic. This uniform remains available. Teams may choose not to use the Dynamic uniform provided the following requirements are met. All teams must use the club colors of royal blue, white and red; the primary color is royal blue with white and red accents/trim for jerseys and shorts (jerseys and shorts must match); the alternate shirt/jersey color, for use when the opposing team wears similar colors, is white with royal blue and red accents/trim. The [ATSC logo](#) must be placed on the front upper left side of jerseys, shirts and warm-ups. All teams are encouraged to use the [ATSC logo](#) on team bags and other suitable equipment.

All U9-U11 teams will choose their uniform style as an age group. Boys and girls in each age group can select different styles and brands, but they must be the same within the age group. This facilitates player movement between the teams.

Teams must consult with the ATSC Uniform Coordinator before placing orders. Grandfather clause: teams currently out of compliance must come into compliance with their next team-wide uniform purchase.

4. ATSC VOLUNTEERS

Each ATSC team is required to provide at least one person to the ATSC who can serve in a leadership role, participate on an ATSC committee of his/her choice, and/or assist with ATSC activities.

5. ATSC SCHOLARSHIP FUND GUIDELINES

August, 2005 (Executive Board)

The ATSC Scholarship Committee has adopted the following guidelines for distribution of funds. These guidelines will apply to each season unless modified by the Scholarship Committee or by action of the ATSC Board.

1. Each team filing a scholarship application will be responsible for payment of ATSC fees for each player on their roster.
2. Each team will receive an equal amount for each scholarship player, provided that the difference between the amounts contributed by a scholarship player and the team's dues is greater than the applicable scholarship amount as determined under the formula set forth below.
3. The formula for determining the applicable scholarship amount is as follows.
 - a. The maximum scholarship available to any team will be \$200 per scholarship player.
 - b. The applicable scholarship amount will be determined by dividing the total funds available by the total number of scholarship players. The total funds available shall be the total of:
 - i. the amount budgeted by the ATSC for scholarships,
 - ii. the amount received by ATSC from contributions designated for scholarships, and
 - iii. one-third (1/3) of the amounts contributed to the Klurfeld Fund during the preceding calendar year.

6. ATSC POLICY EXPECTATIONS FOR TEAMS - COMPLIANCE & SANCTIONS

Arlington Travel Soccer Club expects member teams to be in good standing and support and adhere to the policies adopted by the club. A team in good standing is a team which follows the written policies of the club including, but not limited to: participating in annual, age-group open tryouts, prompt payment of all fees, dues, and club registration policies described in the ATSC Coaches' and Managers' Manual, using a developmental approach at U9 and U10, replacing old uniforms with ATSC club uniforms, providing at least one ATSC volunteer, and coach participation in age-group appropriate licensing and coach development. Teams in good standing are eligible to receive ATSC scholarship funds, reimbursement for coach licensing courses, access to summer and winter (indoor) practice space, and other club benefits. Teams not in good standing with the club will receive sanctions which may include but not be limited to: lowest priority for practice scheduling, ineligibility for ATSC-coordinated summer and winter practices, ineligibility for scholarship funds and coach licensing reimbursements, fines, and expulsion from the club.

All ATSC policies adopted by the Club Council and/or Executive Board will be compiled into one document. This ATSC Policy Manual will be distributed to all teams and posted on the ATSC web site. Addendums will be distributed to each team as needed. It is the responsibility of the Coach and Manager to ensure that their families are aware of ATSC policies. These policies will include but not be limited to:

Mission Statement, Goals, and Objectives; Club Uniforms; Tryouts; Team Format (developmental/equal teams at U9/10, A/B/C teams at U11 and older); Compliance and Sanctions; Age Group Coaching; ATSC Team Volunteer; Scholarship Fund Guidelines; and Code of Conduct.

7. RULES AND DISCIPLINE COMMITTEE

A Rules and Discipline (R&D) Committee is established to review complaints made against teams that are believed to be in non-compliance with one or more ATSC policies. The President will appoint a Chairman and four additional committee members, to include the Girls and Boys Commissioners. Three members will hear each case, including the Chairman, the appropriate Commissioner, and one additional member, who shall rotate on cases. If a team subject to sanction is connected to a member of the R& D Committee, that member shall recuse him/herself and his/her spot shall be taken by the ATSC President.

If the R&D Committee finds that a violation may exist, it will inform the team involved. Such team is entitled to a hearing before the R&D Committee to present its position on the existence and extent of any potential violation and the appropriateness of the sanction(s) therefor, if any. As soon as practicable thereafter the R&D Committee will inform the team of its decision. Teams may appeal the decision of the R&D Committee to the ATSC Board by submitting a written statement of the reasons why the decision should be modified. The ATSC Board will consider in such appeals only questions related to the ATSC policy(ies) involved and the sanction(s) imposed, and not any finding of fact by the Committee. The sanction of expulsion from the Club can also be appealed to the Club Council as provided for in the ATSC Constitution.